

Tucson Expo Center

Send completed form to:
 Tucson Expo Center
 3750 East Irvington Rd
 Tucson, AZ 85714
 T: (520) 750 8000
 F: (520) 750 1700

Exhibitor Order Service Form

Electrical Services					
110 Volt	Quantity	Number of Outlets	Advance Rate	Floor Rate	Total
0-50 Watts			\$90.00	\$160.00	
501-1000 Watts			\$135.00	\$210.00	
1001-2000 Watts			\$185.00	\$255.00	
Track Lights			\$80.00	\$180.00	
Subtotal					

Information Technology			
	Advance Rate	Floor Rate	Total
Telephone Line	\$95.00	\$120.00	
Wi-Fi			
Subtotal			

REMEMBER!

- Order your electric early to avoid late charges
- Orders without payment will not be processed
- If you are bringing your own lighting, make sure it does not exceed the wattage you have purchased for your booth.
- If your lights exceed your allowed wattage, you will be charged for the overage.

Exhibitor Equipment			
	Quantity	Rate	Total
Table (4') undecorated		\$20.00	
Table (6') undecorated		\$20.00	
Table (8') undecorated		\$20.00	
Table skirting (white vinyl top, black fabric skirt)		\$10.00	
Chair		\$2.50	
Wastebasket		\$1.50	
Advance Storage * (per 100 lbs)		\$10.00	
Carpet - 9 x 10 (red only)		\$75.00	
Subtotal			

Event Information	
Event Name	
Event Dates	
Company Name	
Contact Person	Booth #
Address	
City	State Zip
Phone	Fax
Email	

Services Total:	
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Payment Information			
Payment Must Accompany Order			
Cash	Check	MC	Visa
CC#			
Exp. Date			
Cardholder (print):			
Signature			

* Storage fees must be paid prior to receiving shipment, and shipments will not be accepted more than five days before move-in day. Shipments must include event name, booth name and booth number if known. The Tucson Expo Center will refuse shipments that are improperly packed or damaged.